COURSE OVERVIEW

This qualification represents the role of individuals who utilise project management skills and knowledge across various contexts.

Job roles associated with this qualification might include Contracts Officer, Project Administrator, and Quality Officer. These individuals work independently and could be part of a project team, without direct accountability for the overall project outcomes. Mainly, these roles support broader project operations. They may selectively use project tools and methodologies to aid organisational or business activities.

CAREER OPPORTUNITIES
AND POTENTIAL ROLES

Earning this qualification can open doors to a variety of exciting career opportunities across private corporations, government sectors, and small to medium enterprises. Potential roles include:

- Project Officer
- Sales agent
- Team leader
- Legal assistant
- Payroll officer
- Analyst (contact centre)
- Medical records officer
- Small business manager
- New small business owner/operator

Nationally Recognised Qualifications

The Certificate IV in Project Management Practice provides you with the essential skills to manage projects successfully in any industry. You'll learn how to effectively oversee project scope, quality, timelines, costs, human resources, communication, procurement, risk, and stakeholder engagement.

Further Study Options at Tech Edge College

Diploma of Project Management
Advanced Diploma of Program Management
Diploma of Engineering – Technical (Drafting)
Advanced Diploma of Engineering
Advanced Diploma of Civil Construction Design

INTAKES

2024	2025	2026	2027
28 Oct	24 Feb	23 Feb	22 Feb
4 Nov	31 Mar	30 Mar	29 Mar
9 Dec	19 May	18 May	17 May
	23 Jun	22 Jun	21 Jun
	11 Aug	10 Aug	09 Aug
	15 Sep	14 Sep	13 Sep
	3 Nov	2 Nov	1 Nov
	8 Dec	7 Dec	6 Dec

DURATION

up to 28 weeks
(tuition: 20 weeks;
holiday: up to 8 weeks)

ENTRY CONDITIONS

· Aged 18+
· Have completed Year 12 or equivalent
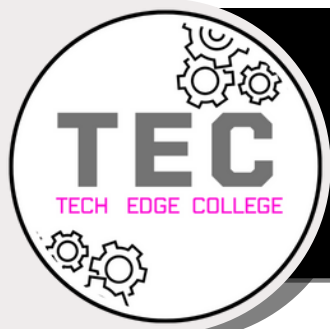· IELTS 5.0 or equivalent English proficiency

Build Your Future

TEC
TECH EDGE COLLEGE

YOUR PATHWAY TO SUCCESS
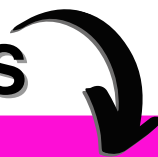
Certificate IV in Project Management	
CORE UNITS	
BSBPMG420	Apply project scope management techniques
BSBPMG421	Apply project time management techniques
BSBPMG422	Apply project quality management techniques
ELECTIVE UNITS	
BSBPMG423	Apply project cost management techniques
BSBPMG429	Apply project stakeholder engagement techniques
BSBPMG424	Apply project human resources management approaches
BSBPEF502	Develop and use emotional intelligence
BSBPEF501	Manage personal and professional development
BSBCMM411	Make presentations

Electives may be changed at any stage at the discretion of the College.

At Tech Edge College, we set you up for success!

We focus on creating a supportive and encouraging learning environment for our students. Our dedicated faculty provide excellent delivery of learning to help each student succeed. Your success is our priority, and we are here to support you every step of the way.

- Innovative Programs: Courses that match job market needs
- Expert Instructors: Learn from industry professional's
- Student Support: Get the help you need, always
- Career Ready: Graduate with real-world skills

RECOGNITION OF PRIOR LEARNING ("RPL")

Have you been working for years without a nationally recognised qualification? Are you looking to advance your career, rejoin the workforce, or switch career paths?

HOW YOUR SKILLS MAKE A DIFFERENCE

At Tech Edge College, we value your past skills, knowledge, and work experience. We consider all types of learning—practical, informal, or formal. We offer credit for units based on your competencies, helping you complete your qualification faster.